

**REPORT OF PORTFOLIO HOLDER FOR TRANSFORMING  
NEIGHBOURHOODS**

**STREET NAMING AND NUMBERING**

**1 SUMMARY**

This report requests Council to grant delegated authority to the Services Director for Planning, Transport and Highways to undertake the Street Naming and Numbering requirements of the Public Health Act 1925 and Town Improvement Clauses Act 1847 and to amend the Council's Constitution by removing the function from the terms of reference of the Development Control Committee.

**2 RECOMMENDATIONS**

IT IS RECOMMENDED

- (1) that delegated authority be granted to the Services Director for Planning, Transport and Highways to undertake the Street Naming and Numbering requirements of the Public Health Act 1925 and Town Improvements Clauses Act 1847;
- (2) that the Development Control Committee Terms of Reference as detailed in Appendix 6 (c), of the City Council's Constitution be amended by removing the responsibility for the Street Naming and Numbering function.

**3 BACKGROUND**

3.1 Council is requested to grant delegated authority to the Services Director for Planning, Transport and Highways to carry out the requirements of the Public Health Act 1925 and Town Improvement Clauses Act 1847 these being:-

- **Public Health Act 1925**

Section 17 - the naming of new streets;

Section 18 - the altering of existing street names and the naming of any street or part of the street that has not been given a name;

Section 19 - the authority shall cause the name of every street to be displayed in a conspicuous position on any house, building or erection in or near the street;

- **Town Improvement Clauses Act 1847**

Section 64 - empowers the authority to number the properties;

Section 65 - empowers the authority to require owners to put up and maintain numbers.

- 3.2 The function of Street Naming and Numbering was transferred from Building Control to the Searches and LLPG (Local Land and Property Gazetteer) section in October 2005. It was assumed that these powers had been delegated, but the Development Control Committee Terms of Reference, as detailed in Appendix 6 (c) of the Council's Constitution state that Street Naming and Numbering is a function of that Committee.
- 3.3 It is considered that the Street Naming and Numbering process cannot be efficiently provided if decisions have to be made by the Development Control Committee.
- 3.4 To date 120 development sites have passed through the Street Naming and Numbering process since October 2005, these can vary from individual dwellings, conversion of houses to multiple use to large scale residential and industrial sites. Of the 120 sites, 25 have involved liaising with developers over new street names.
- 3.5 Section 17 of the Public Health Act 1925 requires developers to submit names for use on new streets. The Council has 28 days to object to any of the suggested names, without the benefit of delegated powers it would be extremely difficult to comply with the Act's timescale.
- 3.6 City Council policy guidance notes for the choosing of names on new developments have been produced and are listed below:-

- duplicate names are not permitted within the Nottingham area, and a street gazetteer should be consulted to find names already in use;
- names of living persons are not normally permitted;
- names should not sound like existing ones within the Nottingham area to avoid confusion;
- they should not be difficult to pronounce or spell;
- if possible, names should reflect the past history of the area. The Address Management Officer will research the history on request;
- names that could be considered as advertising will not be accepted.
- names that could be considered offensive will not be accepted;
- new street names should have an appropriate suffix e.g. Close, Crescent etc.

These guidelines have operated very successfully to date, and allow the appropriate officer to resolve issues such as duplication of names and offensive names.

**4 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

None.

**5 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

Public Health Act 1925 (sections 17-19)  
 Towns Improvement Clauses Act 1847 (sections 64-65)  
 Nottingham City Council Constitution

**COUNCILLOR ALAN CLARK  
 PORTFOLIO HOLDER FOR TRANSFORMING NEIGHBOURHOODS**